Kick-off Meeting Summary Notes
15 December 2015, 3:00-4:30pm
16 December 2015, 1:00-2:30pm

Task Force Attendees

15 December: Jennifer Allen, Adell Amos, Barbara Bond, Tim Deboodt, Michael Harte, Cass Moseley, and Maryanne Reiter

16 December: Allison Aldous, Sara Gray

Absent (but individual meetings scheduled): Dan Edge, Mark Sytsma, Jason Younker, and Linda George

Comments during task force discussion

- Consider the nuances of the questions being asked in the bill. For instance, instead of the questions of “whether” consider questions of “how”.
- In addition to the question “What does independent, need and benefit mean?” we also need to ask – both within the task force and externally – “What does science mean?”
- For Objective 1.3, would we consider international examples?
- We should consider bringing in outside expertise, as needed, for the task force meetings
- We will have to keep tight on the sequencing of work, and have a facilitator who can help us do this during the upcoming meetings.
- We might want to consider working on tasks simultaneously, on parallel tracks, to save time
- We might want to consider the line of questions. Is it possible to go beyond the line of questions in SB202?
- A brief overview of the IMST was provided by Michael Harte.
- In addition to thinking about the most suitable entity(ies) for Phase 2, we might also want to consider methods and techniques (e.g., systematic evidence review).
- As we move through the task force work, we might want to consider how tribes might be a part of the independent scientific review process.

Public comments

- Seems like this is already happening, but to get the work done, you might want to consider having the task force break into small groups that can work on tasks simultaneously.

Next Steps

- Send logistics email to the task force – scheduling future meetings, providing travel reimbursement information, requesting assistant’s contact information, and requesting a short professional biography.
• Conduct introductory phone calls with each task force member – expectations, concerns, what is needed, what task force success looks like, examples of successful independent scientific reviews, interest in serving as the chair, etc.
• Hire a facilitator for the future task force meetings.
• Prepare for next task force meeting in January.